**Kadma Class**

Kadma is the “first” stage of B’nai Mitzvah training and will consist of eight lessons one time per week with Cantor Singer and Cantor Shapiro. Each lesson will be 30 minutes and will teach skills including blessings for Torah and Haftarah, the Torah Service, and an introduction to Trope (Torah/Haftarah cantillation). These small group classes will consist of students who are at the same stage of preparation. Students may have the opportunity to “test out” of this class having satisfied all of the requirements of the course early. The Kadma class is offered once a week. **Parents are required to attend these weekly classes**.

**Individual Tutoring**

Upon successful completion of the Kadma class, you will be contacted by the Temple office to schedule a weekly individual tutoring appointment. Appointments are 25 minutes in length and will train students to read the Torah and chant the Haftarah. Tutoring is offered Sunday through Thursday at convenient times. Students are asked to arrive at least 5 minutes before the lesson.

**Tutoring with Cantor Singer**

Approximately 3-4 months prior to your Bar/Bat Mitzvah date, you will be contacted by the Temple office to schedule a weekly appointment with Cantor Singer. This will replace your weekly private tutoring appointments. In these sessions, Cantor Singer will familiarize the student with the sanctuary and refine their skills up until the Bar/Bat Mitzvah day.

**Meetings with the Rabbis**

Each Bar/Bat Mitzvah student will have the opportunity to meet with Rabbi Kirshner and Rabbi Freedman both individually and with their parents to discuss the B’nai Mitzvah process, the speech, and other details of the date.

It is your responsibility to keep all appointments with the Cantor/Tutor/Rabbis and to encourage your child to study and practice at home. Please bring to our attention any confidential issues that may impede your child's full ability to prepare for and conduct him/herself on the day of the Bar/Bat Mitzvah. If your child is sick and stays home from secular school or is feeling ill (e.g. coughing, runny nose, fever), please do not send him/her to B’nai Mitzvah lessons and notify the office of your child’s absence. All students must be symptom and fever free for at least 24 hours before returning to classes.  Please help us to ensure the health of students, parents, teachers, and all who walk the halls of our synagogue.

Please refer to the next page for a chart which shows the time line for this process.

lease refer to the reverse side which shows the timeline for this process.

**Temple Emanu-El
B’nai Mitzvah Program Timeline**

Individual Tutoring

Approximate Timeline:

Tutoring with Cantor Singer

Meetings with Rabbi Kirshner and Rabbi Freedman

Bar/Bat Mitzvah

Approx. 1 year before BM date

 Individual Tutoring

Kadma Class

Approx. 10 months before BM date

Approx. 3-4 months before BM date

Approx. 4-6 weeks before BM date